



Belgian Institute for Postal Services
and Telecommunications

UPDATE OF YOUR NOTIFICATION AS AN OPERATOR AND TURNOVER DECLARATION

2022

1. INTRODUCTION

Each year, a provider of public electronic communications networks or publicly available electronic communications services must communicate to BIPT its turnover related to its activities. The Royal Decree of 7th of March 2007 says that the provider must communicate it to BIPT for the 30th of June at the latest.

This year, BIPT also asks that providers update their notification. Specifically, networks and services will be categorized following harmonized items.

2. A. IDENTIFICATION DATA

Name of the provider

Entreprise Number¹

Trade Marks (if applicable)

Website

2. B. ADDITIONAL IDENTIFICATION DATA (IF THE PROVIDER DOES NOT HAVE A BELGIAN ENTREPRISE NUMBER)

Street and Number

Postal Code

City

Country

Add. Info

3.A. CONTACT PERSON⁴ AND CONTACT DETAILS

First Name

Surname

Email Address

Telephone No

To be filled only if different of the address at point 2.B. or different from the registered address in Belgium at the PFS Economy

Street and Number

Postal Code

City

Country

Add. Info

¹ Certification number from the competent chamber of commerce or equivalent, if available in the Member State of establishment, depending on national requirements in compliance with applicable EU law. In Belgium, it should be your Entreprise Number provided by the FPS Economy.

⁴ Someone duly authorized by the undertaking to submit notifications or documents on its behalf.

3.B. ALTERNATE CONTACT PERSON AND CONTACT DETAILS

First Name Surname

Email Address

Telephone No

To be filled only if different of the address at point 2.B. or different from the registered address in Belgium at the PFS Economy

Street and Number

Postal Code City

Country Add. Info

4.A. DESCRIPTION OF THE NETWORK(S) OR SERVICE(S) - PRACTICAL INFO

We kindly ask you to specify the public networks and publicly available services that you provide and notified to BIPT earlier following the new harmonized data structure. This complete update of your notified activities will only be done once.

If you need assistance to complete the form, please contact us : networks.services@bipt.be or +32 2 226 89 32.

Please read carefully those instructions. Use one line per network or per service.

- In the first column, please choose the corresponding network or service from the dropdown menu.
 - In the 2nd column, provide a brief description of the network or service.
 - In the 3rd column, please fill in the NUTS or LAU code of the area where you provide the network or the service. The corresponding codes can be found on the website of the European Commission :
 - NUTS0 : Please fill in BE if you provide in all of Belgium.
 - NUTS1 : If you provide networks/services in the Brussels-Capital Region, please fill with BE1
If you provide networks or services in Flanders, please fill with BE2
If you provide networks or services in Wallonia, please fill with BE3
 - NUTS2 : If you provide networks or services at the province level. Find the relevant code on this [map](#).
 - NUTS3 : If you provide networks or services at the arrondissement level. Find the relevant code on this [map](#) and in this [list](#).
 - LAU : If you provide networks or services at the municipalities level. Find the relevant code in this [list](#).
- A few examples :
- If you only provide in Flanders, please fill the column with BE2.
 - If you provide in the whole Namur province and also in the municipalitie of Lokeren, please fill BE35,46014.
 - If you provide in Wallonia and the municipalities of Auderghem and Ixelles, please fill BE3,21002,21009.
 - If you provide in the arrondissement of Arlon and the municipality of Hamont-Achel, fill BE341,72037.
- In the 4th column, please fill the corresponding name related to the 3rd column. For example : "Belgium", "East Flanders Province", "Arlon Arrondissement" or "Lokeren".
 - In the 5th column, tick the button if you provide wholesale network or service only (do not tick the button if you provide retail service or network).

5. 2021 TURNOVER

Please communicate your turnover generated in Belgium in the field of electronic communications networks or services, in euro with two decimals :

Turnover 2021:

Retail Turnover 2021 (without wholesale) :

Are these activities conducted with profit-making objective :

If you want a reference mentioned on the invoice, please mention it here :

The relevant turnover is the turnover generated **in Belgium** (including the amounts charged abroad for services provided in Belgium) in year t-1 in the field of electronic communications networks or electronic communications services, excluding the turnover relating to the activities described in Article 8, §2 , of the Royal Decree of 7 March 2007 on the notification of electronic communications services and networks.

The retail turnover is the turnover achieved during the previous year for each of the activities falling within the scope of the Office of the Ombudsman (Article 45bis, §4, of the Act of 21 March 1991 on the reform of certain economic public companies). This includes the activities provided to an end-user of sale or resale of electronic communications services or networks, the making, sale or distribution of a directory, the provision of a telephone directory enquiry service, the operation of electronic communications systems, the provision of cryptography services to the public, the provision of other electronic communications activities and the provision of broadcasting and/or radio transmission services.

6. DECLARATION

On behalf of the person or company, I declare that the information provided by me is accurate and complete in all respects. The undersigned undertakes to inform BIPT immediately of any change that would result in the company data, the contact data or the activities no longer corresponding to the description in this declaration, as well as of any cessation of activities.

The undersigned declares that all the data he has filled in are correct, complete and true. The agent who represents a legal entity must justify his principal and attach the supporting documents to this form.

Date of declaration :

Signature :

7. DATA PROTECTION

You have the right to access your personal data, and request their modification, deletion or the limitation of their processing.

Furthermore, you have the right to object to the processing of your personal data, and request their portability. If the processing of your personal data is based on your consent, you also have the right to withdraw it. However, this will not affect the processing of your personal data carried out before you withdrew your consent. Please consult [our privacy statement](#).