



Belgian Institute for Postal Services
and Telecommunications

NOTIFICATION OF PUBLICLY AVAILABLE ELECTRONIC COMMUNICATIONS SERVICES OR PUBLIC ELECTRONIC COMMUNICATIONS NETWORKS

1. PURPOSE OF THE NOTIFICATION

Commencement of new activity of provision of networks and/or services.

Changes¹ to the networks/services already notified, including - where applicable - termination of individual networks/services and termination of your whole activity.

Change to provider identification data, contact person or contact details.

Change² to the commencement date.

2. A. IDENTIFICATION DATA

Name of the provider

Entreprise Number³

Trade Marks (if applicable)

Website

2. B. ADDITIONAL IDENTIFICATION DATA (IF THE PROVIDER DOES NOT HAVE A BELGIAN ENTREPRISE NUMBER)

Street and Number

Postal Code

City

Country

Add. Info

3.A. CONTACT PERSON⁴ AND CONTACT DETAILS

First Name

Surname

Email Address

Telephone No

To be filled only if different of the address at point 2.B. or different from the registered address in Belgium at the PFS Economy

Street and Number

Postal Code

City

Country

Add. Info

¹ Changes that must be notified concern the intention to provide new networks or services or to terminate networks and/or services, not individual products. For example, tick box 2 if you already notified your activity as internet service provider and you intend to enter also the voice market or if you intend to change the geographic reach of your notified network/service.

² This change should be notified to the BIPT before the commencement date already notified.

³ Certification number from the competent chamber of commerce or equivalent, if available in the Member State of establishment, depending on national requirements in compliance with applicable EU law. In Belgium, it should be your Entreprise Number provided by the FPS Economy.

⁴ Someone duly authorized by the undertaking to submit notifications or documents on its behalf.

3.B. ALTERNATE CONTACT PERSON AND CONTACT DETAILS

First Name

Surname

Email Address

Telephone No

To be filled only if different of the address at point 2.B. or different from the registered address in Belgium at the PFS Economy

Street and Number

Postal Code

City

Country

Add. Info

4.A. DESCRIPTION OF THE NETWORK(S) OR SERVICE(S) - PRACTICAL INFO

Please read carefully those instructions. Use one line per network or per service.

- In the first column, please choose the corresponding network or service from the dropdown menu.
- In the 2nd column, provide a brief description of the network or service.
- In the 3rd column, please fill in the NUTS or LAU code of the area where you provide the network or the service. The corresponding codes can be found on the website of the European Commission :
 - NUTS0 : Please fill in BE if you provide in all of Belgium.
 - NUTS1 : If you provide networks or services in the Brussels Region, please fill with BE1
If you provide networks or services in Flanders, please fill with BE2
If you provide networks or services in Wallonia, please fill with BE3
 - NUTS2 : If you provide networks or services at the province level. Find the relevant code on this [map](#).
 - NUTS3 : If you provide networks or services at the arrondissement level. Find the relevant code on this [map](#) and in this [list](#).
 - LAU : If you provide networks or services at the municipalities level. Find the relevant code in this [list](#).

A few examples :

If you provide only in Flanders, please fill the column with BE2.

If you provide in the whole Namur province and also in the municipalitie of Lokeren, please fill BE35,46014.

If you provide in Wallonia and the municipalities of Auderghem and Ixelles, please fill BE3,21002,21009.

If you provide in the arrondissement of Arlon and the municipality of Hamont-Achel, fill BE341,72037.

- In the 4th column, please fill the corresponding name related to the 3rd column. For example : "Belgium", "East Flanders Province", "Arlon Arrondissement" or "Lokeren".
- In the 5th column, tick the button if you provide wholesale network or service only (do not tick the button if you provide retail service or network).
- In the 6th column, provide the planned commencement date of the activity.
- In the 7th column, provide the termination date of the network or service (only if you are communicating the end of a service or network).

5. DECLARATION

On behalf of the notifying person or company, I declare that the information provided by me is accurate and complete in all respects. The undersigned undertakes to inform BIPT immediately of any change that would result in the company data, the contact data or the activities no longer corresponding to the description in this declaration, as well as of any cessation of activities.

The undersigned declares that all the data he has filled in are correct, complete and true. The agent who represents a legal entity must justify his principal and attach the supporting documents to this form.

Date of declaration :

Signature :

6. DATA PROTECTION

You have the right to access your personal data, and request their modification, deletion or the limitation of their processing.

Furthermore, you have the right to object to the processing of your personal data, and request their portability. If the processing of your personal data is based on your consent, you also have the right to withdraw it. However, this will not affect the processing of your personal data carried out before you withdrew your consent. Please consult [our privacy statement](#).

7. NOTIFICATION COSTS

A notification fee and an annual fee is due. The amount of the first annual fee is calculated proportionally to the number of the remaining months of the year during which notification has been made. The notification month is counted as an entire month.

More information on <https://www.bipt.be/operators/costs-and-fees>

The notification must be signed: a) in the case of a natural person, by that person, duly identified, or by their representative, if any, duly identified; or b) in the case of a legal person, by that person, duly identified in accordance with the law, or on its behalf, by (a) person(s) duly identified, having the capacity and the powers to perform such act.