



## Update of your notification as an operator and turnover declaration

Please fill out this form electronically and return it by 30 June at the latest.  
Fields in red are mandatory.

### First section - Identification of the Company

Name of the Company

Legal form

Company Number

### Second section - Update of your data

(Only necessary in case of changes since your latest declaration, based on Article 9 of the Telecom Act of 13th June 2005)

#### 1. General details of the company

Trade name(s)

Address

No

Postcode

City and country

Telephone

Fax

Website

#### 2. Contact person regarding the notification as operator

Name

First name

Position

Gender

Address (if other than point 1)

No

Postcode

City and country

Telephone

Cellphone

E-mail

#### 3. Second contact person regarding the notification as operator (optional)

Name

First name

Position

Gender

Address

No

Postcode

City and country

Telephone

Cellphone

E-mail

#### 4. Contact person for the Numbering Department (if applicable and if other than the contact person referred to in point 2 or 3)

Name  First Name   
Position  Gender   
Address  No   
Postcode  City and Country   
Telephone  Cellphone   
E-mail

#### 5. Data published on the BIPT website to facilitate the coordination between operators in regards to Numbering (if applicable)

E-mail

Telephone

#### 6. Your activities in 2020

Did your company offer new public electronic communications services and/or networks in 2020 which have not yet been notified to BIPT?

YES

NO

Did your company stop the provision of certain public electronic communications services and/or networks in 2020, the cessation of which has not yet been notified to BIPT?

YES

NO

If you have answered yes to one of these questions, please attach the document available via [this link](#) to this form. This document allows you to update your notification to BIPT. Please fill in all your activities. In case of new activities, we invite you to mention their start date: e.g. 16/12/2020.

## Third section - 2020 Turnover

In this section, you are invited to complete two types of turnover

### **Turnover generated in Belgium in the field of electronic communications networks or services**

In euro, with two decimals

Are these activities conducted with a profit-making objective?

If you want a reference mentioned on the invoice (e.g. purchase order number), please mention it below :

**Legal basis: Article 8, § 1, of the Royal Decree of 7 March 2007 on the notification of electronic communications services and networks.**

"The relevant turnover is the turnover generated in Belgium<sup>1</sup> in year t-1 in the field of electronic communications networks or electronic communications services, excluding the turnover relating to the activities described in Article 8, §2. The operator shall communicate to the Institute the relevant turnover of year t-1 by 30 June of the year t. The operator provides all information justifying the amount declared, upon simple request of the Institute.

In case of absence of communication or of incomplete, erroneous or fraudulent communication of the data useful for determining the relevant turnover, or if the requested information is not transmitted, the Institute may use any available data – including the operator's global turnover – to determine the amount of the annual fee." (Free translation)

### **Turnover of the retail activities conducted in Belgium regarding electronic communications**

In euro, with two decimals

If you want a reference mentioned on the invoice (e.g. PO number), please mention it below:

**Legal basis: Article 45bis, §4, of the Act of 21 March 1991 on the reform of certain economic public companies**

"Companies referred to in Article 43bis, §1, of this Act shall communicate to the Belgian Institute for postal services and telecommunications, by 30 June of each year at the latest, the turnover<sup>1</sup> achieved during the previous year for each of the activities falling within the scope of the Office of the Ombudsman." (Free translation)

This includes the activities provided to an end-user of sale or resale of electronic communications services or networks, the making, sale or distribution of a directory, the provision of a telephone directory enquiry service, the operation of electronic communications systems, the provision of cryptography services to the public, the provision of other electronic communications activities and the provision of broadcasting and/or radio transmission services.

## Fourth section - Final provisions

### Proxy signatures

The proxy representing the legal person shall prove his/her proxy. A copy of the proxy must be attached to this form.

Date

Name of the proxy

First name of the proxy

To sign this document electronically, click on the frame above and use your ID card and an ID card reader. If you do not have a card reader, please send a scanned version of the electronically filled out form, printed and signed, to [networks.services@bipt.be](mailto:networks.services@bipt.be).

### Protection of personal data

You have the right to access your personal data, and to request their modification, deletion or the limitation of their processing. Furthermore, you have the right to object to the processing of your personal data, and to request their portability.

If the processing of your personal data is based on your consent, you also have the right to withdraw it. However, this will not affect the processing of your personal data carried out before you withdrew your consent.

Please consult our privacy statement on our website:

<https://www.bipt.be/operators/protection-of-privacy>